

Classroom Safety Audit Form

ROOM #

DATE

ASSESSED BY

While it may not always be possible, it is safest for desks to face away from windows.

HOW MANY	HAZARD	PRIORITY	ANCHOR	REFIT (add/change)	RELOCATE	REMOVE	BE AWARE
	Unsecured bookcases						
	Unsecured wall shelves						
	Freestanding cabinets						
	Hanging plants						
	Unsecured light fixtures						
	Unsecured ceiling fixtures						
	Teacher's desk in front of or under hazard						
	Students' desks under/near unstable fixtures/hazards						
	Unsecured trolleys or equipment on wheels						
	Heavy objects on high shelves						
	Exits partially blocked						
	Windows/glass						
	Chemicals, paints, cleaning supplies, etc. stored insecurely						

Priorities

- A. Immediate: altered ASAP
- B. Short-term: altered during term
- C. Long-term: over a number of years
- D. No action: be advised of hazard

Comments

Form adapted from BC Ministry of Education & Child Care, *Emergency Planning Guide for Schools, Districts & Authorities*



society christian schools
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